



Meeting of the High Royds Sports Association

Monday, 15 January 2018

Present: C Spargo, C Billington, T Booth, G Hendron, D Robinson, M Tate

In attendance: B Pritchard, J Ash

Apologies were received from: D Poucher, A Langton

1 General

- M Tate confirmed that Mark Leese, Inntouch Accountants, Shipley will look at HRSA accounts for free. M Tate to request an Engagement Letter. All parties happy to forward accounts.
- Letter received from Social Club snooker players voicing their disappointment re no provision for snooker in new clubhouse. C Billington to formally respond.
- HRSA need to give a charge over the site to the Football Foundation which will incur a charge to their lawyers of £2000 plus VAT and disbursements.
- C Billington confirmed receipt of charitable status. John Barnes has been commissioned to look at VAT element and paperwork has already been sent to HMRC.
- C Spargo confirmed that an application to the Sport England Community Access Fund will be ready for submission by the end of the week. Grants of up to £150,000 available. Applications regularly reviewed. Suitable for funding clubhouse fit out.
- James Todd happy to be involved with HRSA again. Will hopefully attend next meeting. Possible financial support of between £5,000 and £10,000 available from his employers as a charitable cause.
- D Robinson confirmed still no contact received from Stuart Andrew MP.
- Discussions held regarding Avant correspondence re the lease and lease plan sent by Jo Massey. Map provided shows which areas of the land will be part of the proposed lease. All agreed that the HRSA would not want to be responsible for the protected soil area. All groups are happy to make a contribution but Avant need to make very clear which areas are included. Financial contributions from HRSA also need to be very clear. C Billington to contact Avant for further clarification. To also stress that a representative from Avant is expected and would be beneficial for both parties to attend each future HRSA meeting.
- Access arrangements for deliveries to new clubhouse discussed.
- Concerns expressed from Avant that building quote is not comprehensive enough. Meeting to be arranged with Avant, RDF and HRSA QS and Project Manager volunteer to discuss plans and pricing.
- Avant had requested a job specification for the project i.e. parts of the project which the HRSA are asking them to fulfill. C Spargo to pull together information and forward to C Billington.
- Operational Business Plan in place – this will need to be updated re increase in land.
- HRSA are still waiting for a provisional copy of the lease for review. C Billington to chase lease and timescales.
- Amended rules for Social Club circulated. Need to agree as a group and feedback as to whether clubs are happy with content. Responses back to C Billington by

Monday 22 January.

- Discussions held regarding future Social Club activities. Suggestions re new events welcome.

Date of Next Meeting

The next meeting will be held on Monday, 29 January at 6.00pm, at the High Royds Social Club.

Date for AGM provisionally booked for Monday, 19 February at High Royds Social Club.